



# CAMP SEAQUARIUM

Summer 2018

## **Parent Information Guide**

Dear Parents,

We just want to say thank you for enrolling your child at Camp Seaquarium. We cannot wait to teach your child about the wonderful ocean and its magnificent marine life. In order to ensure a pleasant week for both you and your child, please read the following information carefully. Please print, sign, and bring the last three pages (and fourth if needed) of this booklet with you on your first day of camp!

We look forward to seeing you!

Thank you,

Camp Seaquarium Staff



Camp Seaquarium Information

Camp Hours: 9:30 am to 4:30 pm

Regular drop off: 9:00 am

Early Care Hours: 8:00am to 9:00 am

Late Care Hours: 4:45 pm to 5:30 pm

Camp Manager and Education Department Extensions:

Analisa Duran (305) 361-5705 ext.526  
Education Manager/Camp Duty Manager

Denise Trejo (305) 361-5705 ext. 207  
Education Specialist/Camp Duty Manager

Joshua Rugama  
Camp Duty Manager

Phoebe Iglesias  
Camp Duty Manager

Please feel free to call us should you have any questions or concerns. If no one picks up your call, please make sure to leave a message. If there is an emergency, please press 0 to speak with our operator.

### Monday Mornings

Parents should park their vehicles in the regular guest parking area and walk their child up to the camp gate for Monday morning check-in. **Campers are checked in at the side gate which on the right of the main entrance.** Campers should also be picked up at this gate at the end of the day.

### What to expect and prepare for Monday morning:

- Proper camp attire is shorts and a T-shirt. Please either have your child wear their bathing suit to camp, or pack it in a backpack. Sneakers or crocs are the most appropriate footwear.
- Check in begins at 8:00 am and lasts until 9:30 am.
- **There may be long lines at check-in on Monday morning, so please allow yourself plenty of time for the check in process.**
- There will be a designated walk-up table for campers that are currently not registered. Registration forms for walk ups must be completed and tuition must be paid in full before the camper can enter camp.
- Campers will be provided a camp T-shirt and a water bottle.
- **Please make sure to apply bug repellent and sunscreen on your child every morning. Please pack your child extra sunscreen and bug repellent so he/she can reapply it later in the day. We do not supply our campers with sunscreen and bug repellent.** If you would like your child's instructor to help reapply sun screen and bug repellent, please provide your child(ren) with a note giving our camp staff permission to help your child.

### Parent Letters

On Monday morning, parents will receive a Parent Letter. This letter outlines your child's activities for the week. Please keep in mind that our **schedules are subject to change due to weather or other unforeseen circumstances at the Miami Seaquarium.** If campers are unable to participate in a scheduled activity due to an unforeseen event, we will try and reschedule the activity later in the week.

### Camp Seaquarium Staff

Our instructors are either enrolled in college or have graduated and hold professional positions within our community. They are knowledgeable about the themes covered at camp and our park. They all must pass an exam on camp policies, procedures and camp themes before they are allowed to work with your child. In addition, all of our instructors have had a background check prior to being hired. Some of our instructors are bilingual in Spanish and/or other languages. All camp staff have been CPR and first aid certified.

## Drop Off Procedures

Drop Off Time: 8:00am to 9:15am

Parents may select from one of the following methods in the morning:

Park & Walk: This option is available all week, but is **mandatory** Monday morning for all campers. Parents are allowed to park in regular guest parking area and walk their children to the morning check-in desk. At the check-in desk, there will be one or two Camp Duty Managers to answer any questions or concerns that you may have.

Drop & Go: This option is available Tuesday through Friday. If you feel that your child is responsible enough to walk to the check-in areas alone, cars may enter the drive-thru area and pull up directly in front of the camp gate to drop off campers. Campers will exit the vehicles & check-in themselves while the parents drive away. **NO vehicle parking is allowed anywhere inside of this area!**

**Any campers that arrive after 9:30 am must go to our Administrative office.** Our receptionist will contact us and one of our staff members will be there shortly to pick up your child. Please be advised, it may take some time for staff to pick up your child because they may have to walk the length of the park.

## Pick Up Procedures

Pick Up Time: 4:15 pm to 4:45 pm

The dismissal process usually begins at 4:15pm. Adults picking up campers are asked to park their vehicles and wait by the Education Center gate (same area where campers are dropped off in the morning). Campers will be organized by grade level. Once the Camp Duty Managers open the Education Center gate, the adult picking up the camper(s) should sign out the child. The instructors will verify that the person picking up the camper(s) is/are on the authorized pick-up list, therefore; the pick up person should have a **picture ID** with them. In the event the pick up person is not on the campers authorized pick-up list, a call will be made to the camper's (s') guardian confirming that the child is allowed to go home with that particular person.

In the event that it is raining at dismissal, campers will be organized in our Education Center classroom for pick-up.

Parents picking up their children from late care do not have to get out of their cars to pick up their child(ren). Parents should drive up to the staff member at the Education Center gate overseeing late care. The staff member will verify the parent's ID and have the parent sign out the camper(s). The child(ren) will be called from the classroom via radio and escorted to the parent's car.

If you have an appointment or need to get your child right away, please provide a written note to the camp instructors or managers during morning drop off. We will have your child ready and waiting for you before check out begins at 4:15pm.

If you need to pick up your child before 4:00 pm, please go to our Administrative Offices. Our receptionist will contact with us and one of our staff members will bring the camper to the main office. Please note if you are picking your child up early, it may take a few minutes to get your child to the main office depending on the activity they are participating in. Wait times can be as long as 10-20 minutes, so please take that into consideration if you have an appointment.

**We stop early pick up from camp at 4:00pm because the camp is preparing for regular check out. If you need to pick up your child between 4:00-4:15pm, please notify us ahead of time or you will be asked to wait with the rest of the parents picking up their children at the marketing gate.**

### Camp Attire

Many parents always ask ‘What should my child wear to camp?’ That’s simple, whatever you child feels comfortable in. A camp T-shirt will be given to your child on Monday morning. **We require that this shirt be worn everyday of the week.** If you wish to purchase additional shirts, you may do so for \$10 each. We suggest that your child wear comfortable shoes (water shoes, sandals, or Crocs) and shorts along with their camp shirts. In order to remain cool throughout the day, many activities will require the campers getting wet! Please send notification in writing if you do not want your child to get wet at camp. Campers are not required to wear a bathing suit, but we do recommend you bring one. We suggest that parents pack their children and extra change of clothes just in case the campers get wet. Parents should pack the change of clothes in a book bag. Campers will be able to leave their bag in their grade level bin until they need their clothes so they will not have to carry the bag with them all day. Air-conditioned classrooms are used throughout the day for many activities; however, much of the day is spent outdoors.

It is important to **apply bug repellent and sunscreen to your child(ren) before arriving to camp each morning.**

Water bottles will be distributed to each child on Monday morning for use during the week. If the bottle is lost or broken, you can purchase a new one for \$5. If you prefer to bring a bottle from home, please label the bottle with the camper’s name. **It is important that your child brings their water bottle to camp everyday so that they stay hydrated.**

Other useful items that are suggested, but not required, are hats and sunglasses.

### **Personal, expensive items, electronics, and jewelry**

**Due to the nature of our camp and for the safety of our animals, we ask that you do not allow your child to bring personal belongings (purses, toys, cell phones, video games etc.) to camp. PLEASE REMOVE ALL EXPENSIVE JEWELRY FROM YOUR CHILD AND LEAVE IT AT HOME. Jewelry must be removed in order for**

**your child to participate in animal interactions. Summer camp instructors are not allowed to remove or hold jewelry for campers. Campers with jewelry on that they cannot remove themselves may not be able to participate in animal interactions. It is VERY important that the jewelry policy is followed. Items that you feel are needed for your child (hats, water bottles, cameras, extra spending money) become the sole responsibility of your child and should be labeled with their name. Miami Seaquarium ® is not responsible for items left or lost at camp.**

Lunch & Snack

Please note that lunch is not provided with camp, but is available at weekly rate of \$30. This is a set lunch menu for the week. If you do decide to purchase our lunch program, and your child does not like the lunch we are having please make sure that they bring a lunch from home in a labeled brown bag or lunch box. Microwaves **will not be available** for heating of food. Ice water will be provided throughout the day.

**Please note that the lunch menu cannot be changed and we do not offer substitutions.**

The menu is listed below:

Day of Week	Food	Drink
Monday	Chicken Tenders (2) and Goldfish crackers	Water or Fruit Flavored Beverage
Tuesday	Turkey & Cheese Sandwich and Popcorn	Water or Fruit Flavored Beverage
Wednesday	Corn Dogs with Macaroni & Cheese	Water or Fruit Flavored Beverage
Thursday	Hot dog and Chips	Water or Fruit Flavored Beverage
Friday	Cheese Pizza (1 slice) And Grapes	Water or Fruit Flavored Beverage

A snack will be provided each afternoon for all campers as well as ice cold water. If your child should want more snacks or is not satisfied with the snack provided, please feel free to pack them an extra snack in their lunch bag or provide them with money to purchase food in the park.

Medical Conditions, Allergies, and Special Needs

If your child has any medical conditions, serious injuries, restrictions on physical activities, allergies, or any other special needs, please let us know. In this registration packet there is a Youth Medical Release Form asking about these items. We take these matters seriously at Camp Seaquarium. We notify our instructors on Monday mornings if they have any campers with the conditions referenced in the Youth Medical Release Form.

### Medication

If your child requires medication during camp, please complete the Permission to Administer Medication Form and return to Camp Seaquarium before the medication is to be administered. **We cannot administer a child medication without this form completed and returned.**

If your child gets hurt or sick at camp, we provide basic first aid. A camp duty manager will make a call to the parent after first aid is administered notifying them of the situation and the severity of the injury/illness. ***Please note that Camp Seaquarium staff is not allowed to give any kind of medicine to a camper unless instructed so by the campers' parent or legal guardian, and any medication we administer must be provided by the parent or guardian. We do not have medication on site for campers.***

### Videos & Movies

Educational videos are shown as reinforcement to our lectures and the theme of the day. Non-educational movies are only shown during early care, late care, rest periods, snack time, and in cases of extremely severe weather where the campers are forced to stay indoors for an extended period of time and all other indoor activities have been completed. All movies are rated "G" or "PG"

### Refunds

**There is no refund granted for individual missed days of camp.** If your child is unable to attend an entire week, you may transfer to another week without penalty. If you need a refund for an entire week of camp, a \$50.00 cancellation fee will be deducted from the refund amount. Dolphin Odysseys (swims), Dolphin Encounters, and Sea Trek programs are **NON-REFUNDABLE**.

### Declined Credit Cards

Should your credit card be declined for payment, one of the Camp Duty Managers will reach you via phone. We will try to run your credit card at least twice. On the third attempt we will ask you to bring in cash.

### Behavior

The best behavior is expected from both campers and staff. Camp Seaquarium provides a fun, friendly, and safe atmosphere for campers. Please make sure you go over the following rules with your child before camp begins:

- We talk to each other without yelling or screaming.
- We do not use bad language or tease others.
- We clean up after ourselves, and do not throw trash on the ground.
- We do not take food or drinks into our classrooms, with the exception of water bottles.
- We share.



- ❑ We respect each other.
- ❑ We put things back where we found them.
- ❑ We do not throw things.
- ❑ We keep each others safety in mind at all times.
- ❑ We listen to all Miami Seaquarium® employees.
- ❑ We respect the animals at Miami Seaquarium®.
- ❑ We treat others, as we would like to be treated, with kindness, courtesy, and respect.
- ❑ We do not hit, scratch, or bite camp counselors or fellow campers.

**Campers must listen to ALL Miami Seaquarium employees, especially when interacting with animals in the park. This is required for the safety of our animals and campers. If campers do not obey the rules at camp and interactions, they will not be able to participate.**

**Camp Seaquarium is a bully-free environment. No bullying will be tolerated.**

#### Sunscreen & Bug Repellant

**Sunscreen and bug repellant is strongly advised. Please apply every morning before coming to camp.** If additional applications are necessary, please provide the sunscreen and bug spray with written instructions to the Camp Duty Managers. Camp Seaquarium will not apply sunscreen or bug repellant to any child without written instruction.

Acceptance

***Please print, sign, and bring the following three forms on the first day of camp!***

I, (Parent or Guardian name printed) \_\_\_\_\_, have read the parent handbooks rules and camp procedures. I understand that my camper, (campers name printed) \_\_\_\_\_, must follow the rules of camp to the best of their ability in order to ensure a safe and fun time here at Camp Seaquarium.

**Behavior**

I understand that in any instance where the behavior of my child is severely detrimental or dangerous to other campers, staff, or animals, Miami Seaquarium® reserves the right to expel my child from the summer camp program immediately without a refund.

**Photo Rights**

I irrevocably give Miami Seaquarium, its subsidiaries, assigns and licenses the absolute right and permission to copyright, use, publish, alter, and distribute all photographs, videos, and/or film in which my child may be included, taken at Miami Seaquarium or in conjunction with any publicity, promotion or advertising for such attraction.

I understand that these photographs, video or film footage may be used for publicity, advertising art or promotion or for any lawful purpose whatsoever, without restrictions. \_\_\_\_\_ (please initial).

**Personal Items**

Due to the nature of our camp and safety of our animals, we ask that you do not allow your child to bring personal belongings to camp. For the safety of our animals during interactions, we ask that you remove all jewelry from your child in the morning before you drop them off. Any items you feel are needed for your child become the sole responsibility of your child while they are at camp. Miami Seaquarium is not responsible for any items lost or left at camp.

**Refunds**

There is no refund granted for individual missed days of camp. If your child is unable to attend an entire week, you may transfer to another week without penalty. If you need a refund for an entire week of camp, a \$50.00 cancellation fee will be deducted from the refund amount. Dolphin Odysseys (swims), Dolphin Encounters, and Sea Trek programs are NON-REFUNDABLE.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

For more information e-mail the education department at [education@msq.cc](mailto:education@msq.cc) or reach us by phone at (305)361-5705 ext. 526 or 207.

MIAMI SEAQUARIUM  
RELEASE AND WAIVER OF LIABILITY AND INDEMNITY AGREEMENT  
**(PLEASE READ BEFORE SIGNING)**

WHEREAS, THE UNDERSIGNED, on behalf of himself or herself, his or her personal representatives, heirs, minors and wards, and next of kin (herein referred to as "Applicant") wishes to be permitted to enter, observe, use, or participate in the premises, facilities, equipment, and affiliated programs, without respect to location, of the Miami Seaquarium (herein referred to as "Miami Seaquarium Facilities") for any purpose; and in consideration of, and as part payment for the right to enter, observe, use, or participate in the Miami Seaquarium Facilities and day camp for any purpose:

Applicant warrants that Applicant has inspected and considered, or immediately upon entering will inspect and consider the Miami Seaquarium Facilities, and Applicant accepts the Miami Seaquarium Facilities as being safe and reasonably suited for Applicants children or ward's entry, observation, use, or participation, INCLUDING ANY INTERACTION WITH MARINE ANIMALS. Applicant further warrants that Applicant understands that it is solely Applicants responsibility to determine whether there is any medical reason that Applicants children or wards cannot or should not enter, observe, use, or participate in the Miami Seaquarium Facilities for any purpose. Applicant further warrants that Applicant takes full responsibility for Applicant's decision to use or not to use the Miami Seaquarium Facilities and agrees to follow all safety instructions.

**APPLICANT HEREBY RELEASES, WAIVES, AND COVENANTS NOT TO PURSUE A CLAIM OR LAWSUIT FOR, AND APPLICANT SHALL INDEMNIFY, DEFEND AND HOLD HARMLESS THE FESTIVAL FUN PARKS, LLC, ITS AFFILIATES, PARENTS, SUBSIDIARIES, MEMBERS, DIRECTORS, OFFICERS, EMPLOYEES, VOLUNTEERS, SERVANTS, AND AGENTS (COLLECTIVELY, THE "RELEASED PARTIES") FROM AND AGAINST ANY ECONOMIC OR NON-ECONOMIC LOSSES, LIABILITIES, DAMAGES, SUITS, ACTIONS, CLAIMS, ATTORNEY'S FEES, COSTS,**

**EXPENSES, OR DEMANDS, OF EVERY KIND AND NATURE WHATSOEVER, WHETHER FOR BODILY INJURY, PROPERTY DAMAGE, DEATH, OR LOSS OTHERWISE, WHETHER CAUSED IN WHOLE OR IN PART BY THE NEGLIGENCE, GROSS NEGLIGENCE OR STRICT LIABILITY OF THE RELEASED PARTIES, OR OTHERWISE, TO THE FULLEST EXTENT PERMITTED BY LAW, ARISING FROM, OR ALLEGED TO HAVE ARISEN FROM, APPLICANT'S PRESENCE, OBSERVATION, USE, OR PARTICIPATION AT OR IN THE MIAMI SEAQUARIUM FACILITIES, AND/OR THE PRESENCE, OBSERVATION, USE, OR PARTICIPATION OF ANY FAMILY MEMBER, DEPENDENT, OR GUEST, INCLUDING ANY MINORS, ACCOMPANYING APPLICANT, AT OR IN THE MIAMI SEAQUARIUM FACILITIES.**

**APPLICANT VOLUNTARILY AGREES TO INDEMNIFY, HOLD HARMLESS, ASSUME FULL RESPONSIBILITY FOR, AND DEFEND THE RELEASED PARTIES FROM ANY RISK OF BODILY INJURY, DEATH, OR PROPERTY DAMAGE WHILE APPLICANT, APPLICANTS FAMILY MEMBER, DEPENDENT, CHILD, WARD, OR GUEST, INCLUDING ANY MINORS, ARE PRESENT IN, OBSERVING, USING OR PARTICIPATING IN THE MIAMI SEAQUARIUM FACILITIES, OR ARISING OUT OF OR IN ANY WAY CONNECTED TO APPLICANT'S, APPLICANT'S FAMILY MEMBER, DEPENDENT, CHILD, WARD OR GUEST, INCLUDING ANY MINORS, PRESENCE IN, OBSERVATION OF, USE OF OR PARTICIPATION IN THE MIAMI SEAQUARIUM FACILITIES, WHETHER CAUSED IN WHOLE OR IN PART BY THE NEGLIGENCE**

**GROSS NEGLIGENCE OR STRICT LIABILITY OF THE RELEASED PARTIES OR OTHERWISE, TO THE FULLEST EXTENT PERMITTED BY LAW.**

Applicant agrees to abide by all rules promulgated by the Released Parties while Applicant or Applicants family member, dependent, child, ward or guest, including any minors, are present in, observing, using, or participating in any Miami Seaquarium Facilities.

Applicant further expressly agrees that this RELEASE AND WAIVER OF LIABILITY AND INDEMNITY AGREEMENT cannot be altered in any way, and is intended to be as broad and inclusive as is permitted by Florida law, and that it any portion of this RELEASE AND WAIVER OF LIABILITY AND INDEMNITY

AGREEMENT is held invalid, Applicant agrees that the balance shall, notwithstanding, continue in full legal force and effect.

Applicant fully understands that Applicants, including his/her child or ward's entrance, observance, use, or participation of or in the Miami Seaquarium Facilities is entirely voluntary and of his/her own free will. Applicant has read and understood this RELEASE AND WAIVER OF LIABILITY AND INDEMNITY AGREEMENT, has voluntarily signed this RELEASE AND WAIVER OF LIABILITY AND INDEMNITY AGREEMENT, and agrees that no oral representations, statements, or inducement apart from this written agreement have been made to Applicant.

\_\_\_\_\_  
NAME OF APPLICANT (PARENT/GUARDIAN) (PLEASE PRINT)

\_\_\_\_\_  
SIGNATURE OF APPLICANT (PARENT/GUARDIAN]

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME(S) OF CHILD OR WARD



**YOUTH MEDICAL RELEASE FORM**

IMPORTANT – THIS FORM MUST BE COMPLETED ANNUALLY BEFORE PARTICIPATION IN THE DAY CAMP

**CHILD'S INFORMATION**

CHILD'S NAME:						
BIRTH DATE:			AGE	MALE ( )	FEMALE ( )	HOME PHONE:
HOME ADDRESS:						
PARENT 1 NAME				CELL PHONE:		EMAIL:
PARENT 2 NAME				CELL PHONE:		EMAIL:
GUARDIAN'S NAME:				CELL PHONE:		EMAIL:
CHILD RELEASE AUTHORIZATION: PERSON AUTHORIZED TO PICK-UP CHILD FROM FACILITY						
1 NAME:		RELATIONSHIP		PHONE:		PHONE 2:
2 NAME:		RELATIONSHIP		PHONE:		PHONE 2:
3 NAME:		RELATIONSHIP		PHONE:		PHONE 2:
PERSONS UNAUTHORIZED: PERSON NOT AUTHORIZED TO PICK-UP CHILD						
1 NAME:		RELATIONSHIP		PHONE:		PHONE 2:
2 NAME:		RELATIONSHIP		PHONE:		PHONE 2:

**HEALTH INFORMATION**

HEALTH INSURANCE CO.:			POLICY #:	
DOCTORS NAME:			PHONE #	
DENTISTS NAME:			PHONE #	
ARE YOUR IMMUNIZATION RECORDS UP TO DATE?	YES ( )   NO ( )	TETANUS SHOT DATE NEEDED:		
LIST ALLERGIES, SERIOUS INJURIES, DISEASES, OPERATIONS AND ANY RESTRICTIONS ON THE PHYSICAL ACTIVITY:			IS THIS CHILD CURRENTLY TAKING ANY MEDICATIONS:	YES ( )   NO ( )
			THERE IS A SEPARATE FORM REQUIRED FOR MEDICATION TAKEN DURING CAMP.	
LIST ANY CONDITIONS REQUIRING SPECIAL CONSIDERATION, ACCOMMODATIONS:			LIST ANY PAST TREATMENT THAT MAY AFFECT PARTICIPATION IN CAMP:	
LIST ANY CONDITIONS ACTIVITIES FROM WHICH THE CAMPER SHOULD BE EXEMPTED FOR HEALTH REASONS:				
NOTES:				
PARENT/GUARDIAN SIGNATURE			PRINT NAME	DATE:

## Miami Seaquarium Permission to Administer Medication

Name of Child \_\_\_\_\_ Age \_\_\_\_\_

Camp enrolled in \_\_\_\_\_

Name of Medication \_\_\_\_\_

Child's Physician Name \_\_\_\_\_ Physician's Phone Number \_\_\_\_\_

Does medication need to be refrigerated?    \_\_\_ Yes    \_\_\_ No

Medication must be in original container with the prescription label still intact. This medication will be dispensed by camp personnel only. We can only dispense medication as is described on the label in writing from the child's physician.

AMOUNT	TIME OF DAY	NUMBER OF DAYS

This agreement must be signed before Miami Seaquarium staff can dispense any medication. I give permission for the Miami Seaquarium's staff to administer the above medication to my son/daughter.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Miami Seaquarium Signature

\_\_\_\_\_  
Date

Time given:	Date:	Given by: Staff Signature

\*This form must be kept on file for at least 7 years.